

Customize Quotation

Quote No. NS042026-04290248


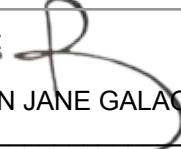
Customer:	MYLORA CORPORATION	Date:	04/29/2026
Address:	Lawaan Talisay, Cebu Philippines 6000	Contact No.:	
Contact Person:	Sir Kenly	Email:	Kenly@mylora.ph jaisel@promixfeeds.com g2@promixfeeds.com

Product / Services

Product Code	Description	Price	Quantity	Total Amount
Customize Liteclerk	CLOUD			
	In Collection Printed receipt to add an attachment	6,000.00	1	6,000.00
	One Click Override CL	6,000.00	5	30,000.00
	POS			
	In Disbursement Receipt format Request to change details	6,000.00	1	6,000.00
Total Gross				P 42,000.00

Payment Terms

- Full payment must be completed prior to system installation and activation.

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- A partial payment of 60% down payment is required upon signing of this quotation.
- The remaining 40% balance must be secured through a Post-Dated Check (PDC), to be collected upon receipt of the 60% down payment.
- The PDC must be dated within 15 days from the date of quotation signing and completion of installation.
- No Refund Policy applies to all payments.

Payment Summary

Gross Amount	P 42,000.00
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Quotation Validity

This quotation is valid for 15 days from the date of issuance. Confirmation of order with the required down payment must be made within the validity period. Otherwise, the price will automatically revert to the original quotation amount.

Bank/Check Details

Check payable to: **LITECLERK CORPORATION** (subject to clearing)

- Bank of Commerce Account No.: **072-00-003631-6**
- Philippine National Bank (PNB) Account No.: **301070004779**

General Terms & Conditions


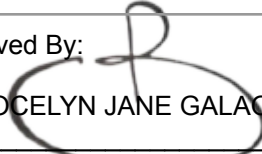
1. Pre-Implementation Requirements

To ensure smooth and efficient implementation of your selected system (POS Desktop, Mobile POS, Cloud Accounting, or Cloud Payroll), please prepare the following prior to delivery:

- A complete list of business data relevant to the system (e.g., items for sale with descriptions, chart of accounts, employee records, etc.).
- Business registration documents (e.g., BIR 2303, business permits, tax registration) as required for compliance.
- Preferred business information such as sub-domain name (for cloud systems) and other details needed for registration and setup.
- Designated staff members to coordinate with our team, undergo training, and manage system administration.

1.1 Legal and Tax Compliance

- Client Responsibility: The client must register, maintain, and comply with all required government accounts, including PTU (Point of Sale/retail tax accounts), eSales/e-invoicing accounts, and other BIR-required taxpayer obligations under RA 10963 (TRAIN Law), RR No. 16-2005, and any future regulations.

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- Account Compliance: All accounts must be active, valid, and compliant before system delivery. Proof of registration may be requested, and Liteclerk may keep copies for records.
- Delivery Contingency: Liteclerk may delay system installation, delivery, or activation if accounts are not compliant.
- Accuracy of Information: The client is responsible for the correctness of all taxpayer information, including TIN, business name, and other official records.
- Liability: Liteclerk is not responsible for penalties, fines, or other consequences arising from non-compliance.
- Indemnification: The client agrees to indemnify Liteclerk against claims, penalties, or losses due to non-compliance.
- Optional Assistance: Liteclerk can provide guidance on account registration at an additional fee, but the client retains full responsibility.


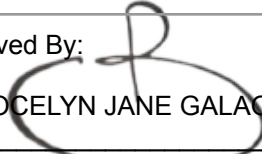
1.2 Data Privacy and Protection

- Liteclerk is committed to protecting the privacy and security of all client data, including employee, customer, and business information.
- The client authorizes Liteclerk to collect, process, and store data strictly for system implementation, support, and operations, in accordance with the Data Privacy Act of 2012 (RA 10173) and its implementing rules and regulations.
- Liteclerk will implement reasonable technical and organizational measures to safeguard data against unauthorized access, disclosure, alteration, or destruction.
- Liteclerk may engage third-party service providers for hosting or support, provided they also comply with RA 10173 and are bound to protect client data.
- The client is responsible for ensuring that all personal data they provide is collected in compliance with applicable laws, including obtaining necessary consents, and agrees to indemnify Liteclerk for any claims arising from unlawful data.
- Liteclerk will not use, share, or disclose client data for purposes other than those necessary for system delivery, support, and operations, unless required by law.
- Liteclerk will retain data only as long as necessary for system operations or as required by law, and will securely delete client data upon termination or expiration of services.
- Liteclerk will notify the client promptly in the event of a data breach affecting their information.
- Liteclerk shall not be liable for any breach or misuse of data resulting from the client's own systems, accounts, or negligence.

2. Delivery, Installation, and Training

- For hardware deployment (POS/Desktop), please provide a designated space for equipment setup.
- Ensure that assigned staff are computer literate and trainable to support smooth on boarding.
- Training may be conducted on-site or online, depending on the agreed arrangement.
- After training, a go-live date will be set, and a Software Acceptance Form must be signed to activate support and warranty coverage.
- Training Schedule Policy: Training on a rest day, regular holiday, or special holiday will be charged ₱2,000 per Liteclerk staff per 8 hours.

2.1 Installation & Implementation Outside Cebu Province

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- If the client requests onsite installation and implementation of the system for three (3) days outside Cebu Province, the client will shoulder the transportation costs (back and forth), accommodation, and meal allowance of ₱200 per Liteclerk staff per meal for the duration of the implementation.

3. Technical Support & Warranty

3.1 Remote Support

- Covered under warranty or active subscription/support license: Free of charge.
- Without a warranty (ASL renewal) or active support license: A minimum fee of ₱2,000 per concern per system will apply.
- Standard remote response time: Within 2 hours after ticket acknowledgment.

3.2 On-Site Support

Transportation fees (per visit, upon client request):

- ₱500 – Cebu City
- ₱1,000 – Mandaue City, Lapu-Lapu City, Consolacion, Liloan, Talisay City, Naga City
- ₱2,500 – Areas beyond the above locations
- Support service fee: Minimum of ₱2,000 per concern, charged separately from transportation fees.
- Overtime support: On-site or online support beyond company office hours will be charged at ₱500 per hour per Liteclerk staff, plus applicable transportation costs for on-site support.

3.3 System Reinstallation

- Before any reinstallation is performed, Liteclerk requires verification of system details or serial numbers against our records to ensure the correct device is serviced.
- A reinstallation fee of ₱5,000 per terminal/device applies if the system needs to be reinstalled due to:
 - Computer replacement
 - System reformatting
 - Hard drive replacement
 - Operating system reinstallation
 - Other client-initiated requests
- Reinstallation may be performed remotely or on-site, depending on the situation. Any applicable transportation fees and service charges will be charged separately for on-site service.
- Note: Reinstallation services are not covered under warranty if the issue is caused by device replacement, operating system reinstallation, or other client-side changes.


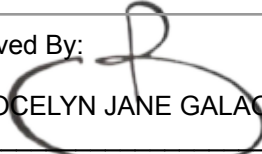
4. Subscription and Licensing (Cloud Applications)

- Subscription covers hosting, access, and standard support services.
- Non-subscribed or lapsed accounts will be charged separately for technical support.
- System availability depends on active subscription and compliance with agreed payment terms.

5. Customization & Development

For requests involving modifications or new features:

- Business requirements and specifications must be clearly documented and agreed upon.

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- Client to provide sample data, forms, and scenarios for testing.
- Liteclerk will follow a structured development process (Initiate, Design, Engineer, Actualize, and Leverage) to ensure quality and alignment with business needs.
- Customization Payment: ₱4,000 per man-day. Liteclerk staff will provide a detailed quotation to the client once modifications or new features are clearly documented and agreed upon. Full payment must be completed prior to the release of the updated version.
- Scope Limitation: Any work not explicitly stated in this quotation shall be considered out of scope and will require a separate quotation and prior written approval before implementation.

6. Payment Terms

- Full payment must be completed before version release.
- Partial payment of 60% is allowed as down payment upon signed quotation.
- The remaining 40% balance must be covered by a post-dated check (PDC), collected on the same day the 60% down payment is received.
- The PDC for the balance must be dated within 15 days from the date the quotation is signed.

6.1 Late or Non-Payment

- Liteclerk reserves the right to suspend system access, support, and version release until full payment is received.
- Unpaid balances beyond 15 days from the PDC due date may incur a late fee of 2% per month on the outstanding amount.
- Liteclerk retains ownership and intellectual property rights over all software, customization, and deliverables until full payment is completed.
- Clients agree to reimburse any costs incurred for collection, including legal fees, if necessary.


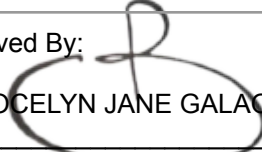
7. Acceptance & Effectivity

- Warranty, support, and subscription services commence only after system delivery and signing of the Software Acceptance Form.
- All fees, charges, and service rates are subject to change with prior notice.
- Validity: This quotation is valid for 15 days from the date of issuance.

8. No Refund Policy

- All fees paid to Liteclerk, including but not limited to system licenses, subscriptions, customization, training, and support, are non-refundable.
- Liteclerk does not provide refunds or credits for any reason, including partial use of services, change of mind, or termination of services by the client.
- Cancellation of services does not entitle the client to any refund.
- Any exceptions must be expressly agreed upon in writing by Liteclerk management.
- Clients are encouraged to carefully review the scope, features, and terms of services before making payment.
- By making payment, the client acknowledges and accepts this no-refund policy.

-END-

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